

# LabLINK Committee

## POSITIONS VACANT

### LabLINK Editor

Responsibilities include:

- Collating relevant articles for publication;
- Ensure proper permissions have been obtained for all articles & images submitted for publication;
- Writing editorial;
- Emailing draft LabLINK to Management Committee Members 1 week prior to release, for proofing and approval prior to releasing to members via the Secretary (or the Secretary's delegate);
- Maintaining correct contact details published in LabLINK;
- Maintain advertising agreements from suppliers to be printed in LABLINK.

### LabLINK Subcommittee Members

Responsibilities include:

- Networking with members to identify membership needs, current challenges or items of interest;
- Sourcing and / or writing relevant articles for publication;
- Seeking proper permissions for articles and images submitted for publication;
- Assisting the Editor in their role.