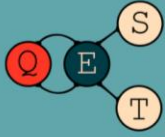


**QEST Inc. ANNUAL GENERAL MEETING  
to be held at ConQEST22, Monday 27th June 2022  
AGENDA**

1. **Attendance:** Please sign in as you enter.
2. **Apologies:** Bruce Cooper, Tracey Brockhurst  
*Minutes and Reports can be accessed at <https://membership.qest.org.au/index.php/login>*
3. **Minutes from the previous AGM**  
**MOTION:** That the minutes from the previous AGM, held via teleconference 21<sup>st</sup> July 2021, are true and correct.  
**Moved:** Sharon O’Keeffe                      **Seconded:** Nikki Bradford
4. **President’s Report – Nikki Bradford**  
**MOTION:** That the President’s Report be accepted.  
**Moved:** Nikki Bradford                      **Seconded:** Sharon O’Keeffe
5. **Presentation of the Financial / Auditor’s Report – Jenny Walters**  
**MOTION:** That the QEST financial report as prepared by Avance Chartered Accountants for year ended 30<sup>th</sup> April 2022,  
**Moved:** J Walters                      **Seconded:**
6. **Appointment of an Auditor – Jenny Walters**  
**MOTION:** That Avance Chartered Accountants, 222 Bazaar Street, Maryborough QLD 4650, be appointed as Auditor for the 2022 – 2023 financial year  
**Moved:** J Walters                      **Seconded:**
7. **Membership Coordinator’s Report – Jacqui Burton**  
**MOTION:** That the Membership Coordinator’s Report be accepted  
**Moved:** Jacqui Burton                      **Seconded:** Nikki Bradford
8. **SETA Report to QEST – Wendy Shearer**  
**MOTION:** That the SETA Report be accepted  
**Moved:** Wendy Shearer                      **Seconded:**
9. **Election of Office Bearers**  
*Chair shall be handed over to an independent observer for the election of the incoming President. All positions shall be declared vacant. A list of nominations received by QEST management was made available to the members prior to the AGM, via <https://membership.qest.org.au/index.php/login> Where there are an insufficient number of candidates nominated, nominations shall be called from the floor of the AGM.*

**The AGM will be closed after the election of Office Bearers.**

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## **GENERAL MEETING of members**

### **to be opened by the incoming President**

1. **MOTION:** That membership fees, effective from 1<sup>st</sup> October 2022. be as follows: New Individuals 6 month \$20; Individual renewal \$40; Corporate new and renewing (up to 4 members) \$80; extra Corporate members (for schools with 4 or more members) \$15 each.

**Moved:** Sharon O’Keeffe      **Seconded:** Nikki Bradford

2. **MOTION:** That Suncorp Debit Cards be approved for use by the incoming executive.

**Moved :** Sharon O’Keeffe      **Seconded:** Nikki Bradford

### **3. Sandra Lewis Achievement Award**

Draw to be conducted:

- 2 members who have contributed to QEST via LabLINK, YouTube channel or Peer Presentations, during period of JULY 2020 – JUNE 2022;
- 2 current QEST 2021-2022 representatives; and
- 2 stand ins for each category.

Note: Above members must be financial for the 2022-2023 QEST year to go into the draw.

**General Business** - *Due to time restraints, members were requested to send items for General business to [qest@qest.org.au](mailto:qest@qest.org.au) by Wednesday 15<sup>th</sup> of June. No further business will be called from the floor.*