

Minutes of the QEST Inc. ANNUAL GENERAL MEETING held at ConQEST22, Monday 27th June 2022

Start: 3:13pm

1. **Attendance:** Linda Adamson, Jacqui Burton, Anoja De Silva, Karen Fowles, Olivia Frost, James Hartley, Marina Kezilas, Anna Knox, Geralyn Oxborrow, Natalii Paczkowski, Alyson Shepherd, Ashleigh Vicic, Tanya Wheeler, Amber Wilson, Anne Bartlett, Karen Bowes, Karen Capps, Jonella Dargusch, Linda Fogg, Adrian Friend, Jane Gioffre, Emily Grundgeiger, Dana Hallett, Jodi Harris, Jacinta Hodnett, Michelle Horsman, Jacinta Jahnke, Vicki Jordan, Margot Lloyd, Hilary Maloney, Kimberley Millers, Madre Nortje, Sharon O’Keeffe, Danielle O’Neill, Reynard Poels, Jenny Ritson, Hayden Roll, Debbie Rye, Megan Seymour, Wendy Shearer, Sarah Stewart, Teesh Taber, Cheryl Tsan, Alexandra Wheare, Simon Whyte, Sheena Wolens, Nikki Bradford, Eman Abd, Tristan Adkins, Jasmine Argent, Georgina Benger, Tammy Beutel, Tracey Chandler, Brad Cunningham, Veronica Cunningham, Debbie Darby, Mala Ekanayake, Firas Elia, Ian Fish, Christine Forrestal, Theresa Gayle, Erin Geaney, Sam Godwin, Andrew Hoschke, Kym Hunt, Jules Hunt, Sharon Hunter, Samantha Illing, Sylvia Kalaut, Susanne Kaufmann, Jessica La, Morgan Lamb, Sandra Lewis, Champika Liyanage, Brianna Maltman, Carolyn McKay, Katie McLaughlin, Kylie Mockridge, Fariba Mojarrad, Sandy Parsons, Naomi Radke, Jackie Reddaway, Michelle Sheldrick, Belinda Stumer, Lynn Thomas, Rebecca Twine, Jennifer Walters, Samantha Weerasinghe, Christine Weller.

Guests: Connie Boon, Wayne Bradford, Maritza Coetzee, William Walters, Savannah Walters, Alex Walters, Tanya Chew, Michelle Sullivan, Tracey Bradford, Felicity Bradford, Jackie Mergard, Troy Andrews, Amelinda Evans, Tracey Bradford.

2. **Apologies:** Bruce Cooper, Tracey Brockhurst, Helen Mead, Annette Gregory, Kathy Tatzenko, Paul Evans, Jacob Peebles, Katrina Connolly, Kirsty Small, Jody Dawn, Annemarie Webber.

Minutes and Reports can be accessed at <https://membership.qest.org.au/index.php/login>

3. Minutes from the previous AGM

MOTION: That the minutes from the previous AGM, held via teleconference 21st July 2021, are true and correct.

Moved: Sharon O’Keeffe

Seconded: Nikki Bradford

Carried

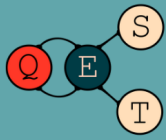
4. President’s Report – Nikki Bradford

QEST President Report, 2022 AGM

It’s difficult to believe the journey we have all taken these past 3 years. From natural disasters of fire, floods and cyclones, to a worldwide pandemic locking down our movements. A fast pace of change and adaptation has been required to continue providing essential learning for students and remote resources for teachers. I pause here for your thoughts on what strengths you have called upon to overcome these challenges. Scan the QR code and share your strengths to create a word map.



Our plan to showcase science with the Deep Blue ocean theme in 2020 was thwarted by COVID-19, and our dream of Sustainable Science by the Sea in 2021 morphed into a Virtual conference in the comfort of our own homes and schools. We celebrated the successful delivery of Virtual professional development in Term 3 and 4 last year, with the MAIN EVENT attracting 140 delegates. The QEST team developed new skills, with the support from our corporate partners, and a measure of courage. This year we are here together in a Hybrid form at ConQEST22 – nerding out with a Healthy Dose of Science. I dare not think about what forms of connection we will explore next year!



As we focus on health, we continue to focus on sustainability, including that of QEST. We have an abundance of experienced members that are able to mentor those new to the role. The recognition of leadership and networking in our school roles will continue to have a positive impact on our association, as we seek to provide opportunities for our experienced members to grow professionally and share their knowledge and skills with others. Thank you to the 2021 Tech talk presenters and ConQEST22 Peer workshop presenters, for actively contributing to QEST. I wish you all the best of luck in the Sandra Lewis Achievement Award draw.

As your President, it has been a pleasure to work with your elected representatives, learning new things, playing to our strengths and knowing that when we are outside our comfort zone there is a team of people to support us. This year's talented team has demonstrated leadership, ingenuity, positivity, creativity, kindness, compassion, resilience, courage, persistence, tenacity, and a passion for science education. It is not the work of one, but the work of many that makes our association successful and capable, and it is a most rewarding experience to be a part of this successful team.

I would like to take this opportunity to publicly thank my team for their efforts in bringing this conference programme to you. In a year that keeps giving us new challenges to deal with, I am so proud of you all and grateful for your contributions. You may feel these tasks were insignificant and easy however they have meant a great deal to me.

There are three members who have been constant throughout my term as President. To Jacqui Burton, thank you for stepping up 8 years ago to the position of Membership Coordinator - your humour, compassion and creative thinking is without compare. To Annette Gregory, I thank you for being there in times of need, for seeing my value when I could not, and for encouraging me to stretch and grow. To my mentor, friend and Secretary, Sharon O'Keeffe, I could not have led this association with an aura of confidence and poise without you by my side keeping things real and in perspective – thank you for being there. To my family, I thank you for being a source of constant inspiration, support and encouragement.

I look forward to supporting the next President of our Professional Association, as you have all supported me in my role.

Nikki Bradford, QEST President 2014 – 2022

MOTION: That the President's Report be accepted.

Moved: Nikki Bradford

Seconded: Sharon O'Keeffe

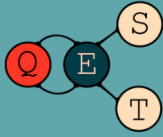
Carried

Email read by Sharon O'Keeffe on behalf of Annette Gregory

Many thanks must go to Nicky for steering QEST for many long years. She has gathered a very capable and professional group of Science Technicians around her on QEST Committees and harnessed each person's particular skills and attributes to work towards where QEST is today.

QEST is a vibrant, professional and active association advocating for Science Technicians and the skills they bring to schools in their roles. Nicky's patience, subtlety, diplomacy and forward thinking has evolved QEST to where it is today. Partnerships with CiderHouse to host the QEST website, the professionalism of the logos, fonts and focus of social media posts and innovative ways of delivering PD and ConQEST over the last couple of years, and her care and consideration for all Science Technicians will be a lasting legacy. Congratulations on your many years as President. You have done yourself and Science Technicians proud. You deserve a well earned rest from the constant machinations which occur in the background year round.

Annette Gregory
Science Laboratory Assistant



5. Presentation of the Financial / Auditor's Report – Jenny Walters

Profit and loss

Qld Education Science Technicians Inc
For the year ending 30 April 2022 vs 1 May 2020 to 30 April 2021,
accrual basis

ACCOUNT	AMOUNT	COMPARISON AMOUNT
INCOME		
ConQEST income	\$6,280.00	-
Sales	-	-
Membership Fees	\$1,485.00	\$15,818.00
Total Sales	\$1,485.00	\$15,818.00
Other income	\$30.01	\$2.05
Interest Income	\$41.12	\$104.72
Advertising	\$430.00	-
TOTAL INCOME	\$8,266.13	\$15,924.77
GROSS PROFIT	\$8,266.13	\$15,924.77
EXPENSES		
Securepay Processing fee	\$26.74	\$260.68
WorkShop Expenses	\$234.38	-
Teleconferencing	\$574.90	\$164.89
Suncorp Bank Account	\$153.00	-
Subscriptions	\$361.35	\$462.96
JCQTA membership	\$99.00	-
Total Subscriptions	\$460.35	\$462.96
Professional Development Confer	\$6,709.59	\$1,295.53
Postage and Delivery	\$292.15	-
Gifts and Donations	\$1,763.15	\$233.95
Freight and Delivery	-	\$35.00
Dues and Subscriptions	\$57.60	\$57.60
ConQEST Presentation	\$501.19	-
Books and Publications	-	\$50.00
Bank Service Charges	\$130.52	-
Accounting Fees	\$3,300.00	\$3,490.00
Bad Debts	\$1,098.00	-
Depreciation - Plant & Equipment	\$294.47	\$841.10
Insurance - General	\$978.00	\$978.00
Discretionary Expenses	-	-
Other education expenses	\$500.00	-
Subscriptions & Memberships	\$39.00	-
Total Discretionary Expenses	\$539.00	\$0.00
TOTAL EXPENSES	\$17,113.04	\$7,869.71
NET POSITION		
Income	\$8,266.13	\$15,924.77
Cost of goods sold	\$0.00	\$0.00
Gross profit	\$8,266.13	\$15,924.77
ACCOUNT		
AMOUNT		
Expenses	\$17,113.04	\$7,869.71
Other income	\$0.00	\$0.00
Other expenses	\$0.00	\$0.00
NET POSITION	-\$8,846.91	\$8,055.06

MOTION: That the QEST financial report as prepared by Avance Chartered Accountants for year ended 30th April 2022,

Moved: N Bradford on behalf of J Walters

Seconded: S Lewis

Carried

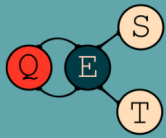
6. Appointment of an Auditor – Jenny Walters

MOTION: That Avance Chartered Accountants, 222 Bazaar Street, Maryborough QLD 4650, be appointed as Auditor for the 2022 – 2023 financial year

Moved: N Bradford on behalf of J Walters

Seconded: J Burton

Carried



7. Membership Coordinator's Report – Jacqui Burton

Thank you all for renewing your membership with QEST for another fun filled, scientific educational year. I believe most of you have problem free renewals through the QEST membership portal. Now that this portal is up and functioning, we are still listening to your feedback – and grateful for it.

At last count we have 365 members.

Some interesting statistics from the membership information:

- About 50 of these current members identify as teachers or head of departments. It is fantastic to see these other school rolls invest in QEST membership.
- Toowoomba is the most popular postcode (Thanks for the influence of our out-going president) followed by 4870 which is officially “near Cairns”.
- Interesting name: Karen and Michelle are the most popular members names followed by Sarah, Sandra and Sharon.
- Lastly Alexandra, Teesh, Jacob, Anoja, Simon, Veronique, Fletcher, Stacey, and Jonella. You are all among the 228 unique names of our members.

I would like to thank our out-going committee members for their contribution to QEST and the science community. It has been an honour and a joy to create better resources for our members with you. Thank you for all that you have done.

Prepared by Jacqui Burton, QEST Membership Coordinator

MOTION: That the Membership Coordinator's Report be accepted

Moved: J Burton

Seconded: M Lloyd

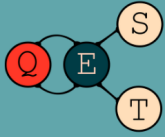
Carried

8. SETA Report to QEST – Wendy Shearer

As SETA president it has been a very busy year for me. In September 2021, I sent emails to over 80 people with the Professional Standards of Australian School Science Laboratory Technicians to science education stakeholders such as education ministers, unions, chief scientists, educational organisations and science teacher associations and over a third replied. This resulted in having fruitful conversations with:

- DoE SA
- DoE ACT
- DoE Qld
- DoE Tas
- Qld chief scientist advisor
- Australia's Chief Scientist, Dr Cathy Foley
- Federal, state and opposition ministers or advisors.

The good news is that the standards on which the SETA committee worked on for over 18 months have now been endorsed by:



- ASTA (Australian Science Teachers Association)
- All the state and territory Science Teacher Associations
- Independent Education Union of WA
- ATSE (Academy of Technological Services and Engineering)
- STELR (Science and Technology Education Leveraging Relevance)
- DoE Tasmania
- And provisionally endorsed by AEU Tas.

Due to work that Sandra Lewis and I have been doing on contextualising units in the Cert IV Laboratory Techniques and the Diploma of Laboratory Technology, IBSA (Innovation & Business Skills Australia) now knows that SETA exists and will hopefully continue to include science technicians when considering changes to those qualifications.

SETA has been and will continue to advocate our position as school science laboratory technicians.

#STARweek is a useful tool in advocacy for science technicians regarding the work that we do. We need to take photos of all the weird and wonderful science things that we technicians do as part of our job and putting them on the www.STARweek.org.au

website. Share these photos with friends and colleagues, post them on social media (don't include photos of children though). By keeping our presence in the forefront we will increase awareness of our position and we will eventually get recognition and we won't be the invisible mice that keep the cogs of science education turning. When at the checkout buying 10 packets of matches, at the butcher buying 40 lamb's hearts, at the landscaper buying buckets of sand or soil, tell the person what you do in the school! And do this whenever, not just #STARweek.

So keep up the good work and looking forward to having a cuppa with my colleagues during #STARweek and looking at all the wonderful things you do.

I give thanks for the support and helped I've received as president from other SETA state representatives and in particular the other Qld representative, SETA Secretary, Vicki Jordan.

Wendy Shearer, SETA President

MOTION: That the SETA Report be accepted

Moved: W Shearer

Seconded: V Jordan

Carried

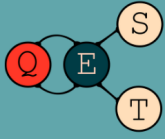
9. Election of Office Bearers

Chair was handed over to Wayne Bradford for the election of the incoming President.

All positions were declared vacant. A list of nominations received by QEST management were made available to the members prior to the AGM, via <https://membership.qest.org.au/index.php/login>

Where there are an insufficient number of candidates nominated, nominations shall be called from the floor of the AGM.

The AGM will be closed after the election of Office Bearers.



QEST 2022 AGM - Nominations for Election of Office Bearers

President:

- NIL RECEIVED, Nominations were called from the floor of the AGM

Sam Godwin, Cairns State High School nominated by Cheryl Tsan Redeemer Lutheran College. Seconded by S Hunter, Victoria Point SHS. **Elected Unopposed**

Nikki Bradford returned to the chair for remainder of AGM at Sam Godwins request.

Vice President:

- NIL RECEIVED, Nominations were called from the floor of the AGM

Annette Parkes, Beenleigh SHS, Self nominated. Seconded by S Lewis, Bremer SHS, Ipswich.

Elected unopposed

Secretary:

- NIL RECEIVED, Nominations shall be called from the floor of the AGM

Margot Lloyd, St.Terasas Catholic College, Self nominated. Seconded by Sharon O'Keeffe, Lockyer District SHS.

Elected Unopposed

Treasurer:

- Jennifer Walters of Bowen SHS; Self-nominated; Seconded by Sharon O'Keeffe Lockyer District SHS.

Elected Unopposed

Membership Coordinator:

- Jacqui Burton of Cavendish Road SHS; Self nominated; Seconded by Sharon O'Keeffe Lockyer District SHS.

Elected Unopposed

Webmaster:

- NIL RECEIVED, Nominations shall be called from the floor of the AGM

Amber Wilson, Beerwah SHS, nominated by N Bradford, Pittsworth SHS. Seconded by Lyn Thomas, Beerwah SHS.

Elected unopposed

Graphic Designer and Video Editor:

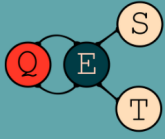
- Christine Forrestal, Springfield Central SHS: Self Nominated; Seconded by Nikki Bradford, Pittsworth SHS.

Elected Unopposed

Social Media Administrator:

- Nikki Bradford, Pittsworth SHS; self nominated; Seconded by Sharon O'Keeffe, Lockyer District SHS.

Elected Unopposed



LabLINK Co-Editors:

- Sharon O’Keeffe of Lockyer District High School, Gatton; Seconded by Nikki Bradford, Pittsworth SHS.
Elected Unopposed
- Helen Mead of Nanago SHS; Self nominated; Seconded by Sharon O’Keeffe, Lockyer District SHS.
Elected Unopposed

LabLINK Subcommittee Members: (positions are not limited)

- Dana Hallett, Laidley SHS, Self Nominated; Seconded by Sharon O’Keeffe Lockyer District SHS.

ConQEST22 Coordinator:

- NIL RECEIVED, Nominations shall be called from the floor of the AGM

Call out to members and discussion list early Term 3

ConQEST22 Subcommittee Members: (positions are not limited)

- Dana Hallett, Laidley SHS, Self Nominated; Seconded by Sharon O’Keeffe Lockyer District SHS.
- Christine Forrestal, Springfield Central SHS: Self Nominated; Seconded by Nikki Bradford, Pittsworth SHS.

Further Nominations may be called from the floor of the AGM and appointed by new committee from the floor of the AGM:

Margot Lloyd, Jacqui Burton, Megan Seymour, Andrew Hoschke, Cheryl Tsan, Naomi Radke, Kym Hunt, Sandra Lewis, Nikki Bradford, Paul Evans, Olivia Frost, Sharon O’Keeffe

Regional Coordinator:

- Megan Seymour, Bremer SHS, Ipswich; Self-Nominated; Seconded by Dr. Kimberley Millers, Bremer SHS, Ipswich.

Region Representatives:

- NQ – Karen McKirdy, St. Andrews Catholic College, Redlynch; Self Nominated; Seconded by Karen Timms, Tully SHS
- WM - Megan Seymour, Bremer SHS, Ipswich; Self-Nominated; Seconded by Dr. Kimberley Millers, Bremer SHS, Ipswich;

Further Nominations may be called from the floor of the AGM and appointed by new committee from the floor of the AGM:

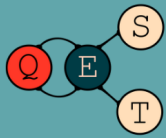
- SC - Olivia Frost, Caloundra SHS
- DD - Linda Adamson, Toowoomba Grammar School
- NB - Michelle Sheldrick, Mary Mackillop College, Nundah

All Elected Unopposed

General Committee Members: (positions are not limited)

- Sandra Lewis, Bremer SHS, Ipswich; Self Nominated; Seconded by Sharon Hunter, Victoria Point SHS
- Dana Hallett, Laidley SHS, Self Nominated; Seconded by Sharon O’Keeffe Lockyer District SHS

All Elected Unopposed



SETA Representatives:

- Wendy Shearer, Mango Hill State Secondary College: Self Nominated; Seconded by Vicki Jordan, Varsity College.
- Vicky Jordan, Varsity College: Self Nominated; Seconded by Jody Dawn, Varsity College.

All Elected Unopposed

Meeting Closed: 4:08pm

GENERAL MEETING of members

to be opened by Sam Godwin, the incoming President

Opened: 4:09pm

1. **MOTION:** That membership fees, effective from 1st October 2022. be as follows: New Individuals 6 month \$20; Individual renewal \$40; Corporate new and renewing (up to 4 members) \$80; extra Corporate members (for schools with 4 or more members) \$15 each.

Moved: Sharon O’Keeffe

Seconded: Nikki Bradford

Carried

2. Sandra Lewis Achievement Award

Draw to be conducted:

- 2 members who have contributed to QEST via LabLINK, YouTube channel or Peer Presentations, during period of JULY 2020 – JUNE 2022;
- 2 current QEST 2021-2022 representatives; and
- 2 stand ins for each category.

Note: Above members must be financial for the 2022-2023 QEST year to go into the draw.

Contributors

1. Linda Adamson – Toowoomba Grammar
2. Sandra Lewis – Bremer SHS
1st Reserve - Kathy Tatzenko
2nd Reserve - Karen Knight

Representatives

1. Michelle Sheldrick
2. Olivia Frost
1st Reserve - Paul Evans
2nd Reserve - Christine Forrestal

Meeting Closed: 4:17pm

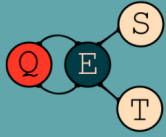
General Meeting reopened Tuesday 9:14am

Motion: That Suncorp debit Cards be approved for the incoming President, Sam Godwin, and Secretary, Margot Lloyd.

Moved: S O’Keeffe **Seconded:** N Bradford

Carried

Meeting closed: 9:15am



QUEENSLAND EDUCATION
SCIENCE TECHNICIANS

ABN: 74 766 276 412
Email: qest@qest.org.au
Website: <http://qest.org.au>

General Business - *Due to time restraints, members were requested to send items for General business to qest@qest.org.au by Wednesday 15th of June. No further business will be called from the floor.*