**QEST Inc. ANNUAL GENERAL MEETING AGENDA**

To be held at ConQEST23, Monday 26th June 2023

Chair: QEST Vice President Annette Parkes

Minutes: Secretary Margot Lloyd

1. **Welcome**
2. **Attendance:** *Please be sure to use the QR code to register your attendance*
3. **Apologies:** *Any apologies received prior to AGM*.
4. **Minutes from the previous AGM can be accessed at** [Annual General Meeting – Queensland Education Science Technicians (qest.org.au)](https://qest.org.au/conqest23/annual-general-meeting/)
5. **Vice/President’s Report – Annette Parkes/Sam Godwin**
6. **Presentation of the Financial / Auditor’s Report –**
7. **Appointment of an Auditor –**
8. **Membership Coordinator’s Report – Jacqui Burton**
9. **SETA Report to QEST**
10. **Election of Office Bearers**
* *All positions declared vacant Chair to be handed over to Doug Bail for the election.*
* *A list of nominations received by QEST management is available to the members at* [Annual General Meeting – Queensland Education Science Technicians (qest.org.au)](https://qest.org.au/conqest23/annual-general-meeting/)
* *Where there are no candidates nominated, nominations shall be called from the floor of the AGM.*

**The AGM closed after the election of Office Bearers.**

**GENERAL MEETING of members**

to be opened by the incoming President

Thank you to the Chair for conducting the voting of the new committee.

Thank you to the outgoing committee members, and welcome back to those previously holding positions.

**General Business**

1. Mike Bowles Book Award.
2. Financial update
3. Increase in membership fees
4. Motions from the forum for “embedding inclusion and diversity in science education”.
5. **Motion:** That all existing Suncorp debit Cards be cancelled, and new cards issued to the incoming President, and Secretary, Treasurer.

**Moved:** **Seconded: Carried**

**Meeting closed:**

Thank you for attending ConQEST23, we hope you have enjoyed the experience, and we remind all delegates that we need to vacate the school premises by 4pm.