

**QEST Inc. ANNUAL GENERAL MEETING AGENDA**

To be held at ConQEST24, Tuesday 1st July 2025

Chair: QEST President Dr Kimberley Millers

Minutes: Secretary Kate Phillips

1. **Welcome**
2. **Attendance:** *Please be sure to use the QR code to register your attendance*
3. **Apologies:** *Any apologies received prior to AGM*.
4. **Minutes from the previous AGM can be accessed at** [Annual General Meeting – Queensland Education Science Technicians (qest.org.au)](https://qest.org.au/conqest24/annual-general-meeting/)
5. **President’s Report – Kimberley Millers**
6. **Presentation of the Financial / Auditor’s Report – Belinda Stumer**
7. **Appointment of an Auditor – Belinda Stumer**
8. **Membership Coordinator’s Report – Jacqui Burton**
9. **SETA Report to QEST – Wendy Shearer**
10. **Election of Office Bearers**

* *All positions declared vacant Chair to be handed over to Doug Bail for the election.*
* *A list of nominations received by QEST management is available to the members at* Annual General Meeting – Queensland Education Science Technicians (qest.org.au)
* *Where there are no candidates nominated, nominations shall be called from the floor of the AGM.*

**The AGM closed after the election of Office Bearers.**

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**GENERAL MEETING of members**

to be opened by the incoming President

Thank you to the Chair for conducting the voting of the new committee.

Thank you to the outgoing committee members, and welcome back to those previously holding positions.

**General Business**

1. Contribution Award
2. Bank Card names to be updated for incoming 2025/26 Executives
3. Communications Updating (Website and Portal)

**Meeting closed:**

Thank you for attending ConQEST24, we hope you have enjoyed the experience.